

Amigos for Christ Fiesta
October 6, 2007
Vendor Information

This year is the 4th annual Amigos for Christ Fiesta. It is the second year that this event will be held in the 10-acre Suwanee Town Center Park. While attendance was about 2,000 last year we expect a minimum of 5,000 people to attend this year!

Suwanee Town Center Park is located at the busy corner of Buford Highway and Lawrenceville-Suwanee Road. **Exhibit hours will be from 11 AM – dusk on Saturday, October 6th; food vendors only may opt to stay through the evening entertainment until 9PM.**

Preference will be given to exhibitor applicants who offer individually made artistic and craft items.

Please note that application for booth space does not imply acceptance of an exhibitor. **Applications, along with a check made payable to Amigos for Christ, are due by September 1st.** Applicants will be notified by September 6 whether their application has been accepted or denied. Checks received from applicants who are not accepted will be returned.

No exhibitors, other than those specifically accepted as authorized food/concession vendors, shall sell or give away any food or beverage item or any consumable good. No food vendors will be allowed to use grease in Town Center Park. Failure to abide by these guidelines as well as other festival rules outlined in the attached document may result in immediate removal from the festival.

Accepted exhibitors will be advised of set-up times and receive booth assignments, directions, parking passes, and additional festival information shortly after the selection process is completed. **Set-up is anticipated to begin 6am Saturday, October 6th. Set-up**

must be completed by no later than 10:30 AM on Saturday, October 6th.

If you would like to be considered as a vendor for the 2007 Fiesta, please complete and submit this application and then send a printed and signed copy of the completed application, **along with a check made payable to Amigos for Christ** and photos of your product and booth, to:

Amigos for Christ
1845 South Lee Court, Suite A
Buford, GA 30518

Please note: Any vendor who participated in the Fiesta last year will maintain the previous fee from 2006 (\$50). This rate will continue for our 2006 return vendors through 2008. That's three years at the same low price.

We are asking that each food vendor make a contribution in the amount of their choice to Amigos at the end of the evening.

Exhibitor Fees

- Food/Concessions \$100
- Fine Art \$50
- Other \$50
- Arts/Crafts \$50
- Non-Profit \$50
- Electrical outlets \$40 each

Food Vendors: Please provide us with a copy of your liability insurance policy.

Please note that fees do not include electrical accessibility, which is an additional \$40 per outlet.

If you have questions, please contact Linda at 770-965-9088 or the Amigos office at 770-614-9250. Again, thank you for your interest in our 2007 Fiesta.

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Vendor Rules & Guidelines

Any exhibitor who misrepresents the content or intent of their booth will be asked to leave the Festival area.

There will be no gate or admission charge to the public for the Festival.

Exhibitors must provide all of their own props and equipment, including tents and tables. Trash containers, restroom facilities, and eating areas will be provided by the Fiesta. Power will be provided only as requested and outlined on the application form.

Exhibitors are responsible for clean up of their areas.

Only those booths registered as food or concession vendors are allowed to serve or sell food and beverages. **NO GREASE IS ALLOWED.** Food Vendors using grease will be asked to leave the Fiesta. Again, no grease is allowed. ***Food vendors are also required to provide proof of insurance.***

No booths will be allowed to distribute or give away any food or beverage items, including samples, without prior written consent of the Fiesta committee.

The location of your booth will be indicated in your Fiesta exhibitor packet. The Fiesta committee determines the location of all booths, and the decisions of the committee are final.

All spaces are 12' x 12' and will be marked and numbered. There is only a half-foot outside of marked space for tie-downs, weights, etc. **NO STAKING OF TENTS IS ALLOWED IN THE PARK.** You must use weights or some other means to secure your tent to the ground.

All booth spaces will be out of doors.

Booth set-up will take place beginning at 6 AM Saturday, October 6th. All booths must be set up and ready by 10:30 AM Saturday, October 6th

NO GREASE is allowed in any food booth. Food vendors are expected to take extra care in handling and disposing of cooking fluids so as not to damage the surface of the ground beneath their booths. Those vendors who are not careful and cause environmental damage will be subject to a minimum \$100 fee. For questions, call Amy Doherty at 770/945-8996.

All vendor/booth sponsor vehicles must be parked in the Vendor Parking area no later than 9:00 AM October 6. Vendor parking will be in a reserved area, and all accepted vendors must use a parking pass found in their confirmation packets.

Booths shall not be dismantled before 5 PM October 6. After the Fiesta, merchandise must be packed and the booth completely disassembled before vehicles will be allowed into the Festival area for loading and departure by dusk on October 6.

The Amigos for Christ Fiesta is a rain or shine event; it will NOT be rescheduled in case of rain.

Fees are non-refundable for any reason, including weather.

Knives, firearms, fireworks, weapons, or other dangerous items MAY NOT be displayed or offered for sale.

These are the 2007 Fiesta vendor guidelines as of May 2007. These guidelines may be subject to change periodically.

Amigos for Christ Fiesta
October 6, 2007
Vendor Application

Organization: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____ email: _____

URL (if applicable): http//

Please provide a brief description of your exhibit items or activities.
Nonprofit organizations must provide an activity such as face painting,
noodle art, etc.) at booth.

Note: All booths are 12 x 12 feet.

Type: (circle one) Fine Arts Crafts Food/Concessions NonProfit Other

of Booths: _____

Art/craft vendors only: Are you interested in producing art on-site? Yes No

Food vendors only

- Do you plan to stay until 9 PM? Yes No
- Will you be able to provide proof of insurance? Yes No

Amigos for Christ Fiesta provides one 120V outlet per electrical fee. If you require more than two outlets or have unique power needs (e.g., number of outlets, increased amps, food heating units, etc.), please indicate in detail below or attach an additional sheet to mailed-in form.

Electricity needed (circle one): Yes No

Number of outlets needed:

\$40 per 120V outlet (no 240V outlet available)

Did you participate in 2006? Yes No

Mail application, pictures, and check for full amount to (due September 1st, 2007):

**Amigos for Christ Fiesta
1845 S. Lee Street, Suite A
Buford, GA 30518**

I have read and fully understand all the details as set forth and agree to abide by all exhibit rules and regulations which are a part of this contract. I hereby agree to indemnify and hold harmless the Amigos for Christ Fiesta and their personnel, the City of Suwanee, all organizations and persons sponsoring, managing, or in any other way participating in the 2007 Amigos for Christ Fiesta, from any loss, claim, penalty, or lawsuit in any way arising from my operation or involvement in this festival.

Signature _____ Date _____